

THE
OLD BRICK DAIRY
WAYVILLE

Gilles
AT THE **THE GROUNDS**
THE
PEOPLE'S
MARKETPLACE

2018

INFO & STALLHOLDER APPLICATION

| The Old Brick Dairy, South Boulevard, Wayville, Leader Street Entrance |

WHO ARE WE?

We are the people's marketplace.

You don't have to be a brand or qualified designer | But we do love artisan creatives | You may be starting out or perhaps you have a cool idea | Maybe you are a collector, designer of artwork or furniture and want to sell on to good homes | Collab with your best friends, clean out your wardrobes and share an experience | We love vintage sellers | We are Gilles at The Grounds.

We are for the gatherer, the collector the designer and YOU.

Bring your idea to life at Gilles!

Gilles Street Market originated in 2008 in the heart of the city, Adelaide at the historic, Gilles Street Primary School. Heralded as Adelaide's original fashion and design marketplace, Gilles Street has provided a platform for emerging and established designers to showcase their work, whilst also encouraging an ethical environment for pre-loved/vintage sellers. We proudly support the reuse, recycle and re-love concepts to minimise waste impact on our environment.

In April 2018 Gilles Street Market evolves and relocates to a large indoor residence, at the Old Brick Dairy housed within the historic **Adelaide Showgrounds**. Ideally located alongside the prestigious Adelaide Farmers Market. Large barn doors give way to a delightful grassed area, which will be activated with activities for all. Gilles at the Grounds continues to remain dog friendly. Yet provisions will be put in place to ensure dog owners are aware of rules and behaviour.

The newly designed space will incorporate up to 114 sellers on a range of selected dates throughout the calendar year. Keeping in mind that The Showgrounds house numerous events, we have tried to select our dates in accordance to the current exhibitors and events. Whilst not always on the same weekend each month, we have aimed to trade twice a month all year round where possible.

Please follow us on social media, or check the website for all confirmed dates.

 @gillesatthegrounds

 Gilles at The Grounds

 hello@gillesatthegrounds.com.au

 www.gillesatthegrounds.com.au

 +61 414 356 375

THE SPACE

We are located in The Old Brick Dairy, which is essentially an old farm barn. Stall sizes vary, but are generally all quite large – 3.3 front x 2.4m deep – perfect for a share option!

There is a back wall to every site and generally a post separating each stall. Some stalls have a small roof overhead, that can be used to display planters, and other bulkier items or your unwanted storage boxes. Please advise in the booking form if you have stall requests. The market will be styled by local creative Samantha Cox, Artistic Lifestyle. We will have numerous live entertainment, activities for children and various other scheduled activities.

We provide the space, event styling, fitting rooms, marketing of the event, staff, entertainment, clean bathroom facilities, bins and event cleaners.



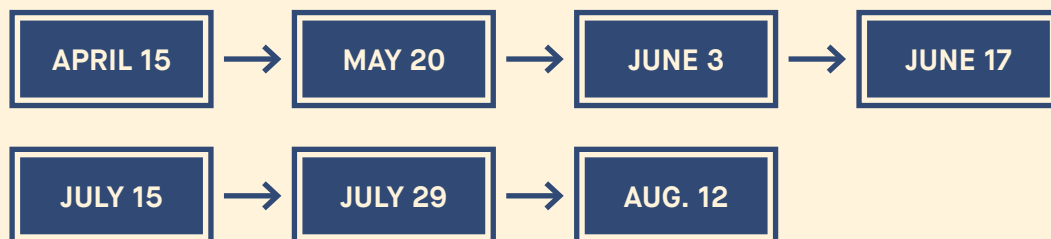
2018 TRADING DAYS & HOURS

SEASON 1

DAY | SUNDAY

TIME | 10AM TO 4PM

STALLHOLDER SET-UP FROM 7AM



AUG 13 - SEPT 22

ROYAL ADELAIDE SHOW – BUMP IN AND OUT

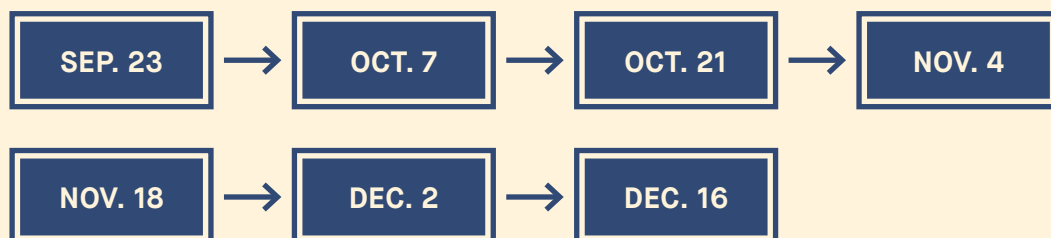
Unfortunately, the Old Brick Dairy is a utilised space throughout the show duration, therefore the market will not operate during these times. However, Gilles at The Grounds is seeking to curate a rotating “pop-up” market experience within one of the exhibition pavilions. Please email us if you wish to receive further details regarding this activation.

SEASON 2

DAY | SUNDAY

TIME | 10AM TO 4PM

STALLHOLDER SET-UP FROM 7AM



WHAT CAN I SELL?

We welcome many. The Designer, The Gatherer (Preloved + Vintage), The Collector (Arts/Plants/Records/Furniture), The Retailer, The Hobbyist, The Foodie.

We do however, reserve the right to decline stallholders if we are over capacity in a particular category, or if we feel that your product simply does not fit with our target audience.

We ask that you express care and thought in your display presentation. We like to see clothes tables or rustic wood, appropriate signage – we love stalls that decorate with plants, rugs and baskets.

Please email us on hello@gillesatthegrounds.com.au if you have any questions or would like further assistance with selection criteria prior to submitting your application.



2018 STALL FEES – THE PRODUCTS

At Gilles at The Grounds, stalls can be rented on a casual or regular basis. Please remember stall sizes are large, so sharing is definitely an option to consider. We are indoors, so no marquee is required.

The Insurance Fee is compulsory for all stallholders, unless you have your own, where you must provide a copy of your certificate of currency. We suggest AAMI for Market Insurance.

CASUAL STALL Booking less than 5 stalls for the season.

$$\boxed{\$135 / \text{DAY}} + \boxed{\$25 \text{ INSURANCE}} + \boxed{\$12 \text{ TRESTLE TABLE HIRE}}$$

REGULAR STALL 5 or more stalls booked for the season.

$$\boxed{\$115 / \text{DAY}} + \boxed{\$25 \text{ INSURANCE}} + \boxed{\$12 \text{ TRESTLE TABLE HIRE}}$$

- ALL FEES ARE INCLUSIVE OF GST.
- NOTE: To obtain the discounted rate, stallholders will be required to pay 50% of the total fee upfront.
- **Once you have submitted your application, management will assess your suitability. If successful, you will receive a confirmation and invoice. Stall fees are required to be paid no later than 7 days prior to the market date.**
- Stallholders are required to attend their stall and no refunds/credits will be paid for failing to attend for any reason whatsoever. Stallholders WILL have the option to TRANSFER their stall fee to another market date ONLY if it is communicated NO LESS than one week PRIOR to the market date.
- Gilles at The Grounds trades indoors. We will operate in ALL weather conditions. No refunds or transfers will be provided if a stallholder fails to attend.
- Stall positioning will be determined by the Market management only.
- **Stallholder parking is charged at \$4 per day. Please take a ticket at the boom gate entrance on Leader Street. There will also be an opportunity to drive in closer to the market area to unload goods.**

2018 STALL FEES – THE FOODIES

There are a limited number of catering sites available at Gilles at The Grounds. If you wish to express interest in a food stall, you will go on a wait list until such a time that a site becomes available.

All food stalls must be approved by Gilles at The Grounds Management and The Showgrounds. A full menu must be provided. No changes to the menu can occur unless approved by both management groups.

Food vendors are unable to sell food products that are pre-packaged for take-home consumption (e.g. pastries) ONLY where the intention is clearly for consumption on site.

All food vendors must hold their own Public Liability Insurance and include a copy of it with application. Food & beverage stallholders must adhere to all hygiene regulations. Food stalls must meet Health Department regulations – www.eha.sa.gov.au

CASUAL STALL Booking less than 5 stalls for the season.

\$160 / DAY	+	\$12 TRESTLE TABLE HIRE	+	10 AMP POWERPOINTS x1 = \$20 x2 = \$30
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REGULAR STALL 5 or more stalls booked for the season.

\$140 / DAY	+	\$12 TRESTLE TABLE HIRE	+	10 AMP POWERPOINTS x1 = \$20 x2 = \$30
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- ALL FEES ARE INCLUSIVE OF GST.
- NOTE: To obtain the discounted rate, stallholders will be required to pay 50% of the total fee upfront.
- Stallholders are required to attend their stall and no refunds/credits will be paid for failing to attend for any reason whatsoever. Stallholders WILL have the option to TRANSFER their stall fee to another market date ONLY if it is communicated NO LESS than one week PRIOR to the market date.
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TERMS & CONDITIONS

Gilles at The Grounds will not accept responsibility for expenses arising from theft and damage of artwork and goods whilst within the confines of the market.

Market Stalls shall be displayed in a professional manner and with a quality that shall enhance both artwork/goods and market aesthetic alike.

Set up and dismantling of stalls shall adhere to times outlined by the market and should be done with due consideration to noise emissions.

All packaging materials and rubbish will be taken home with stallholders after hours or disposed of accordingly.

All fees must be paid no later than 7 days prior to the market date.

Stallholders or stallholder representatives must man stalls at all times.

Food and beverage stallholders must adhere to all hygiene regulations. Food stalls must meet Health Department regulations. www.eha.sa.gov.au

Stallholders must not engage in dangerous activities that will place other stallholders and patrons at risk of injury or death.

Stallholders must notify Gilles at The Grounds in writing at least 7 days prior to advise of any changes to their booked market date(s).

Gilles at The Grounds will not credit or refund stall fees to stallholders for failing to attend their scheduled market date(s) for any reason whatsoever.

Rubbish and Waste

All rubbish, waste and packaging must be taken away by the stallholder. The stall site must be left in the condition it was found.

Weather Policy

The Market is conducted in the indoors and will operate in varying weather conditions including wet weather. The Market will not be cancelled and no credits or refunds are issued in the event of bad weather.

PUBLIC LIABILITY INSURANCE

If you do not have your own public liability insurance cover, your stall fee will be increased by \$25. You will be covered by the Market Public Liability Insurance Policy, which provides \$20,000,000 cover.

If you already have public liability insurance cover, please provide a copy of your public liability insurance certificate with your application.

Please note it is a strict requirement that stallholders have a public and product liability policy with a minimum of \$20,000,000 cover in the stallholders name. **Note our market liability insurance policy does not cover these products:** second-hand electrical goods and toys, cosmetics and beauty products, medicines, potions, oils, fragrances and soaps, massage services or food products.

A copy of the Insurance Certificate of Currency must be supplied to the Manager before a stallholder may trade at the market. It is the responsibility of the stallholder to ensure that the insurance is renewed and remains current for the term that the stallholder undertakes trading activity at the Market.

All food vendors must supply a copy of their insurance.



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THE PRODUCTS OR THE FOODIES

Name

First: _____ Last: _____

Address

Suburb: _____ Postcode: _____

Telephone: _____

Email Address: _____

Your Business

Business Name: _____

Website/Facebook/Instagram: _____

Description of ALL products to be sold (please also include 3 images of your products with this application):

Description of your Brand:

Regularity of Attendance

Are you seeking a stall for:

Regular (5 or more stalls)

Casual (5 or less stalls)

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Preferred Dates

REGULAR (5 or more market dates per season) or **CASUAL** (less than 5 market dates per season).

SEASON 1

APRIL 15	MAY 20	JUNE 3	JUNE 17
JULY 15	JULY 29	AUG 12	

SEASON 2

SEPT 23	OCT 7	OCT 21	NOV 4
NOV 18	DEC 2	DEC 16	

Please select your booking preferences

	THE PRODUCTS	THE FOODIES	TOTAL
CASUAL SITE (less than 5 dates per season)	\$135 per site	\$160 per site	
REGULAR SITE (5 or more dates per season)	\$115 per site	\$140 per site	
COMPULSORY INSURANCE	\$25 per site or can provide own	MUST PROVIDE OWN	
TRESTLE TABLE	\$12 per table	\$12 per table	
10AMP POWER	N/A	\$20 per cord	
ADDITIONAL POWER	N/A	\$10 per cord	
CLOTHING RACKS	TBC	N/A	
ALL PRICES INCLUDE GST		TOTAL	

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Additional Comments

Please let us know if you trade at other markets and what sort of set up you have. Adding an image of your stall in this email is ideal. This is very helpful in the assessment process.

Public Liability Insurance

I have my insurance and will send a copy along with this application.

Next Steps

If your application has been successful, Gilles at The Grounds administration will send you a confirmation and invoice. Invoice must be paid no later than 7 days prior to the market date. If the stallholder fails to pay within this time, there will be no guarantee that a position will be held.

Yes. I have read and agree to the terms and conditions of the Market Regulations.

Signed